

PROSPECTUS

Edition – 2019



Published By:
Murshidabad Adarsha Mahavidyalaya
Islampur, Murshidabad

All Copy right reserved @2019-2020

Prepared & designed by: Dr. Firoj High Sarwar
Coordinator IQAC
Assisted By: Suman Ahasan

Printing by the Muse Computer
Islampur, Murshidabad

Disclaimer

Although every effort has been made to ensure the information contained in this booklet is complete and correct at time of publication, the Murshidabad Adarsha Mahavidyalaya cannot be held responsible for errors or omissions, or for how the information is used and interpreted.



MURSHIDABAD ADARSHA MAHAVIDYALAYA
GOVERNMENT AIDED GENERAL DEGREE COLLEGE
UGC RECOGNISED (2 (f) & 12_B)
[AFFILIATED TO UNIVERSITY OF KALYANI]
ISLAMPUR * MURSHIDABAD * WEST BENGAL-742304



Welcome to Murshidabad Adarsha Mahavidyalaya

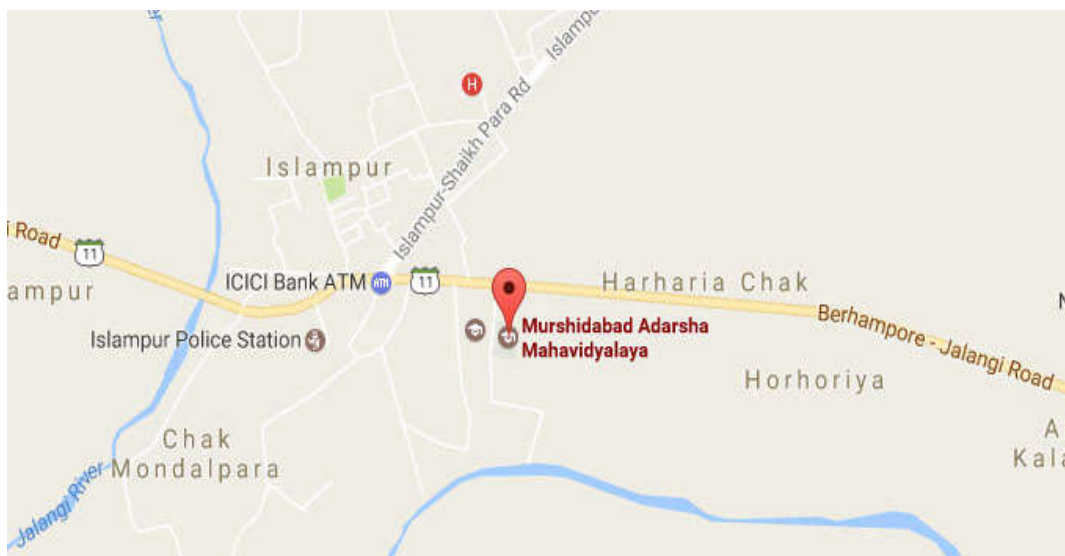
You are about to embark on a unique and memorable learning experience, specifically aimed at bridging the gap between secondary and higher education. At the College you will start experiencing more freedom than you have been used to, so you have to learn how to manage your time wisely and be more responsible for your own learning. You will also be expected to behave and act responsibly at all times, both within and outside the College. During your time at the College, we will offer you the best education possible. You will be taught and guided by highly qualified, experienced and caring lecturers. The system is personalised and inclusive, and you will receive support in accordance with your needs and inclinations. At the College you will have access to the best facilities, including lecture rooms equipped with the latest technology, laboratories and specialized rooms, free WiFi and Internet access, an extensive library, as well as sports and leisure facilities. In accordance with our mission statement, we offer you a holistic education, aimed at developing you as a whole person and not just academically. For this reason, we offer a wide range of co-curricular activities to suit your preferences.

Handwritten signature
TEACHER-IN-CHARGE
MURSHIDABAD
ADARSHA MAHAVIDYALAYA
Islampur, Msd.
TIC - MAM

CONTENT

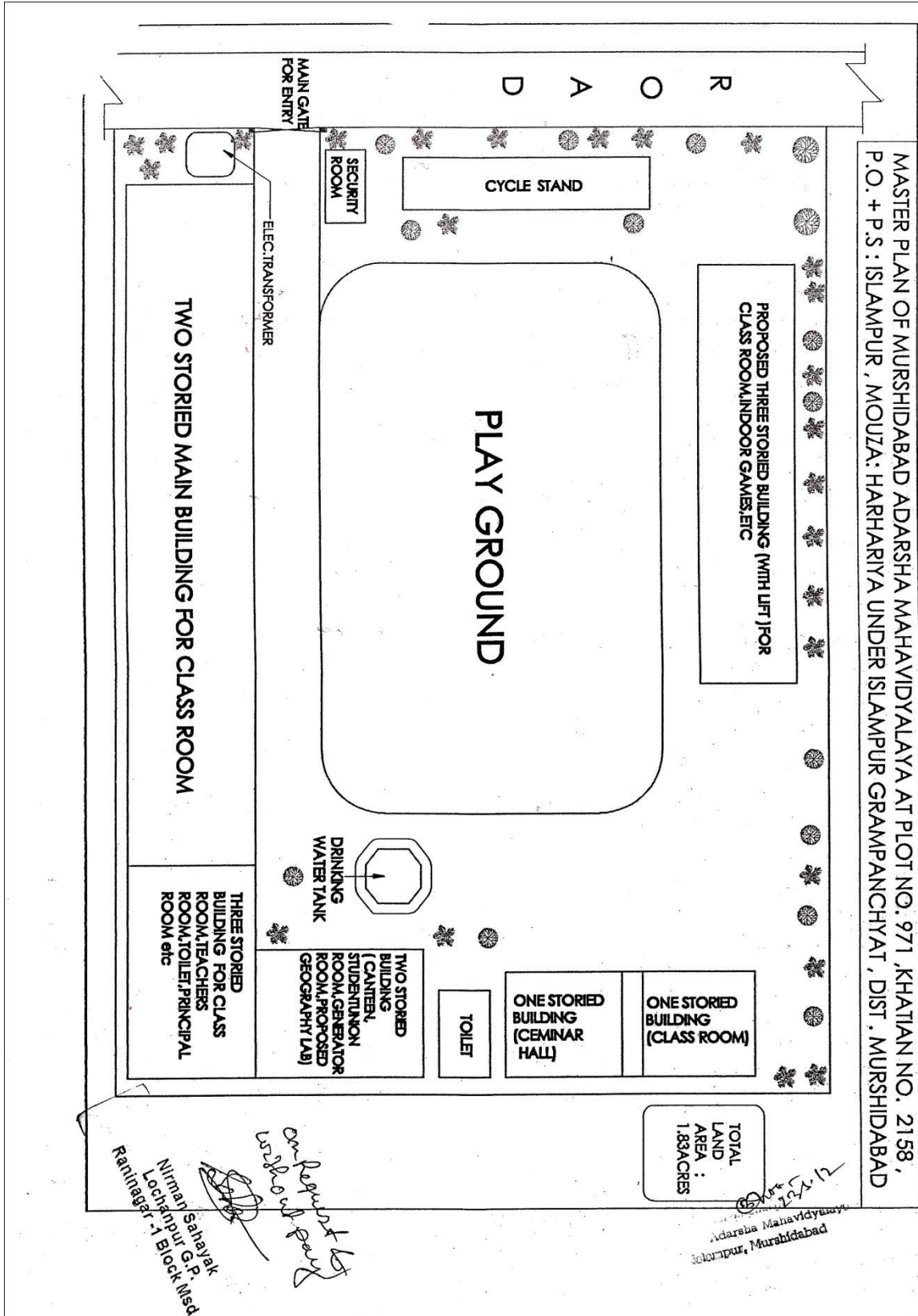
1.	<i>Location of the College Campus.....</i>	<i>7</i>
2.	<i>College Master Plan.....</i>	<i>8</i>
3.	<i>Images of College.....</i>	<i>9-11</i>
4.	<i>Administrative Body.....</i>	<i>12</i>
5.	<i>Faculty Members.....</i>	<i>13-14</i>
6.	<i>Non-teaching Staff.....</i>	<i>15</i>
7.	<i>A Brief History of the College.....</i>	<i>16-17</i>
8.	<i>Aims & objective of the College</i>	<i>18</i>
9.	<i>Towards a new life</i>	<i>19</i>
10.	<i>Important Notices.....</i>	<i>20</i>
11.	<i>Admission procedure and norms.....</i>	<i>21</i>
12.	<i>Offered courses.....</i>	<i>22</i>
13.	<i>Subject Combination.....</i>	<i>23</i>
14.	<i>Online Application.....</i>	<i>24-25</i>
15.	<i>Course fees structure.....</i>	<i>26</i>
16.	<i>College Library.....</i>	<i>27</i>
17.	<i>Facilities.....</i>	<i>28</i>
18.	<i>Album of Various College Programme.....</i>	<i>29</i>
19.	<i>College Tour.....</i>	<i>30</i>
20.	<i>Conduct & Discipline.....</i>	<i>31-33</i>
21.	<i>Ragging Prohibition.....</i>	<i>34</i>
22.	<i>Academic Calendar.....</i>	<i>35</i>
23.	<i>Student Union.....</i>	<i>36</i>
24.	<i>Important College Cells</i>	<i>37</i>
25.	<i>Holidays of the College.....</i>	<i>38</i>
26.	<i>Contacts.....</i>	<i>39</i>
27.	<i>Form 1.....</i>	<i>40</i>
28.	<i>Form 2.....</i>	<i>41</i>
29.	<i>Message sign</i>	<i>42</i>

LOCATION OF THE COLLEGE IN THE GOOGLE MAP



The campus of the college is located on the east-south direction (around 300 meters away) from the Islampur Bus-stand, and on the right side of the road-way to Dumkal.

COLLEGE MASTER PLAN



MASTER PLAN OF MURSHIDABAD ADARSHA MAHAVIDYALAYA AT PLOT NO. 971, KHATIAN NO. 2158,
 P.O. + P.S. : ISLAMPUR, MOUZA: HARHARIYA UNDER ISLAMPUR GRAMPANCHAYAT, DIST. MURSHIDABAD

TOTAL
 LAND
 AREA :
 1.83ACRES

Adarsha Mahavidyalaya
 Islampur, Murshidabad

on request of
with out party
 Niman Sahayak
 Lochanpur, G.P.
 Ratnagar - 1, Block Nsd

IMAGES OF THE COLLEGE BUILDINGS



CLASS ROOM



COMPUTER ROOM



GEOGRAPHY LAB



CAMPUS LAWN



OFFICE ROOM



LIBRARY



PRINCIPAL ROOM



STAFF ROOM



STUDENT'S UNION ROOM



COLLEGE CANTEEN



VIRTUAL CLASS ROOM



OPEN AUDITORIUM

ADMINISTRATIVE BODY

GOVERNING BODY OF THE COLLEGE

<i>S. N.</i>	<i>Position in the body</i>	<i>Name of members</i>
1	<i>President</i>	<i>Aminul Hasan</i>
2	<i>Secretary</i>	<i>Basob Ghosh</i>
3	<i>Teacher Representative:</i>	<i>Sukanta Barman</i>
4	<i>Teacher Representative:</i>	<i>Biswarup Ganguly</i>
5	<i>Teacher Representative:</i>	<i>Dr. Firoj High Sarwar</i>
6	<i>Non-Teaching Representative</i>	<i>Sumon Ahasan</i>
7	<i>University Nominee</i>	<i>Dr. Ujjal Marjit</i>
8	<i>University Nominee</i>	<i>Swati Molla</i>
9	<i>Government Nominee</i>	<i>Dr. Madhu Mitra</i>
10	<i>Government Nominee</i>	<i>Abdul Goni Biswas</i>
11	<i>Dipendranath Mandal</i>	<i>West Bengal State Council of Higher Education Nominee of GB</i>

Teacher-in-Charge
Basob Ghosh

IQAC Coordinator
Dr. F. H. Sarwar

TCS
Papia Biswas

FACULTY MEMBERS

Department of Bengali:

1. Partha Das (Assistant Professor)
2. Basob Ghosh (Assistant Professor)
3. Mousumi Singha (Assistant Professor)
4. Pranati Chattopadhyay (PTT)
5. Prosenjit Dey (PTT)
6. Tarun Samui (PTT)

Department of History:

1. Papia Biswas (Assistant Professor)
2. Biswarup Ganguly (Assistant Professor)
3. Dr. Firoj High Sarwar (Assistant Professor)
4. Subhadip Ghosh (Guest Lec)
5. Ersad Ali (Guest Lec)

Department of English:

1. Atanu Ghosh (Assistant Professor)
2. Sukanta Barman (Assistant Professor)
3. Hafikul Alam Sarkar (Guest Lec.)
4. Ismail Sarkar (Guest Lec)

Department of Philosophy:

1. Anjana Khanra (Guest Lec)
2. Bidyut Sarkar (Guest Lec)
3. Bappa Reha (Guest Lec)

Department of Political Science:

1. Rakesh Chakraborty (Guest Lec)
2. Tawsif Ahmed (Guest Lec)
3. Kabari Das (Guest Lec)

4. Shipra Biswas (Guest Lec)

Department of Geography:

1. Rakibul Islam (Guest Lec)
2. Abdul Ukil (Guest Lec)
3. Anushree Kundu (Guest Lec)
4. Majrul Sk. (Guest Lec)

Department of Education:

1. Ashik Iqbal Hossain (Guest Lec)
2. Sakila Biswas (Guest Lec)
3. Suman Biswas (Guest Lec)
4. Pampi Das (Guest Lec)

Department of Sanskrit:

1. Supriya Pramanik (Guest Lec)

Department of Physical Education

**Teachers will be recruited*

NONTEACHING STAFF

<i>Office Staff</i>		
<i>1</i>	<i>Sunil Kr. Rakshit</i>	<i>Accountant</i>
<i>2</i>	<i>Suman Ahasan</i>	<i>Clerk</i>
<i>3</i>	<i>Suman Das</i>	<i>Clerk</i>
<i>4</i>	<i>M Fakir Ch. Majumder</i>	<i>Peon</i>
<i>5</i>	<i>Debasish Mahanta</i>	<i>Electrician Cum Caretaker</i>
<i>6</i>	<i>Saraban Tohara</i>	<i>Lady attendant</i>
<i>7</i>	<i>Mainul Islam</i>	<i>Ex Head Clerk</i>
<i>8</i>	<i>Niranjana Kr. Sarkar</i>	<i>Ex Clerk</i>
<i>9</i>	<i>Md. Allarakha</i>	<i>Ex Guard</i>
<i>10</i>	<i>Mahadev Das</i>	<i>Casual caretaker</i>
<i>11</i>	<i>Selim Mondal</i>	<i>Casual Guard</i>

<i>Library Staff</i>		
<i>1</i>	<i>Swapna Kr. Karmakar</i>	<i>SL-Gr-Librarian</i>
<i>2</i>	<i>Rupam Mondal</i>	<i>Casual Staff</i>

A BRIEF HISTORY OF THE COLLEGE

In the year of 1977 the Government of West Bengal decided to establish 24 new colleges in various places of West Bengal to spread the light of higher education throughout the Bengal territory. The present college - Murshidabad Adarsha Mahavidyalaya is one output of that scheme. During 1970s there were only few colleges located in and around the Murshidabad city and the rest of the areas of the district remained detached from the centre of higher education. In case of exceptional and ambitious students, it was too tough to approach the existing colleges for pursuing higher studies. Keeping this acute problem in mind, some of the contemporary intellectuals of Islampur started to sort it out. Mr. Hemendra Narayan Chaudhary, a teacher of Katlamari High School, took the first initiative to open a college which may cover the areas between the city of Berhampore and Bengladesh Border (Jalangi). However, some reason his plan failed.

At the beginning of 1980s, a serious attempt was made in this direction by some local philanthropists like Sri. Tapan Kumar Hore (teacher), Sri. Puri Lal Biswas (businessman), Sri. Satish Charan Dey (businessman), Sri. Kartrik Dutta, Sri (businessman), Solamen Hoque (teacher), Sri. Durgaprasad Mahashawari (businessman), Sri. Rabindranath Rakhsit (businessman), Dibakar Dutta (businessman) and others. They under the aegis of MLA Smt. Chaya Ghosh began to collect money and assets for a land where the college has supposed to be established. Initially, the advocators of the movement faced huge setback in finding the land. At that time, Upendra Smriti Seba Mondir of Purilal Biswas provided the place for the early academic excursion of the college. In November of 1981 the college began its journey formally. There were four temporary class rooms in the Seba Mandir, and several teachers of nearby High Schools voluntarily taught the students for four years without remuneration. The teachers were Kamalendu Bhattacharyya, Amulya Kumar Sarkar, Nripendranath Kundu, Anowar Hossain and Dilip Chakraborty. In the meanwhile a helping hand was extended by the Ministry of Higher Education headed by Sri Shombhu Ghosh for the university affiliation. Fortunately, the college got the university recognition from the University of Calcuttain 1981. Finally in 1985 a plot of six bighas was obtained from Sri Durgapada Dutta and Dhananjoy Dutta in exchange of money. Basically the amount was collected from the various organization and individual. A lump sum was donated by the 'Union no. 4 Company of

Multipurpose Society' (Chak Islampur), 'Chandrakanta Lalit Mohan Resheam Khadi' (Chak Islampur), Rural Industry Association, Chak Weaker's Association, Upenda Smriti, Chack Bayan Shilpi Samiti and others. Afterward, MLA of Jalangi, Atahar Rahaman extended another helping hand for the construction of building at the college land.

There were three committees in running the function of the college. Initially, Smt. Chaya Ghosh (local MLA) and the Hemendra Narayan Choudhery looked after all administrative functions. Hemendra Chandra and Purilal Biswas were the advisory members. Sathis Chandra Dey and the Tapan Hore looked after the teaching and finance of the college. Purilal Biswas was the president, H. Chaudhury and T. Hore were joint secretary and Solamen Hoque was the treasurer. The first principal of the college was Birendra Nath Banerjee. The other professors were Jagadindra Purakayet (Bengali), Debika Sinha (History) and Tapati Roy (Philosophy).

Murshidabad Adarsha Mahavidyalaya is located at a small urban area (Islampur) of the district of Murshidabad. It is a co-educational college which was earlier affiliated to the University of Calcutta, and then it came under the affiliation of the University of Kalyani in 2000. The UGC granted its 2 (f) and 12 (B) to the college in 1994. Now the college is a fully Government-aided college.

Now the college has been pursuing its much-cherished goal of imparting career-centric as well as value-based education to its beloved students. The college leaves no stone unturned to cater to the academic and co-academic needs of the students. This is a moderate effort towards the condition congenial to academic excellence which is constantly threatened in this backward district. This institution since its inception has mainly been serving the first generation rural learners who come from various remote and underdeveloped corners of the area. About 90% of our students belong to the Scheduled Caste and Other Backward Class communities. Around 2000 students of different social orders get enrolled each year in this college. The vast departmental wings of Arts and Humanities of the College try their utmost to provide ample scope to these students to integrate their individual and social needs. At present the college having approximately 4000 students (General and Pass). In this way, our college aims to be the beacon of hope for the marginal classes of society in this part of the country.

AIMS AND OBJECTIVES OF COLLEGE

Education is the initiation of self-revelation. It gives scope for creativity and acts as a bridge between the external world around us and inner world we carry within our body, mind and soul. The 'flying bird' is the symbol of hope. As the wings of higher education begin to take off, the span of human life expands and approaches the 'ripe corn' of knowledge to lead a fresh life. The primary objective of Murshidabad Adarsha Mahavidyalaya is to spread the light of quality education among the marginalized section of Islampur, Raninagar, Domkul and Daulatabad blocks. This institution since its inception (1981) has mainly been serving the rural learners who come from various remote and underdeveloped areas. About ninety-five percent students belong to lower class, especially the students from the Scheduled Castes and Other Backward Classes including minorities (mainly Muslims). Around two-thousand students of different rank get enrolled each year in the college. The vast departmental wings of Arts and Humanities of the College provide ample scope to the students to integrate the needs of individual as well as society in order to create new value-based youths. In this way, our college aims to be the beacon of hope for the marginal areas that will shower the light of education amongst all strata of society. Thus let us, pierce the dark veil of ignorance and remove illiteracy and poverty and truly prove to be a vehicle of modernisation and development.

OUR OBJECTIVES:-

- 1. To promote higher education across the eastern part of the Murshidabad district.*
- 2. To help the students to attain degrees in Arts and Social Science disciplines.*
- 3. To help and support through imparting quality education to the students of Minority Community and weaker section of the society.*
- 4. To help the students to get firmly established in society.*
- 5. Train the students to serve the greater needs of the society.*
- 6. To develop MAM into a National centre of learning.*
- 7. To integrate Islampur and the rest of Murshidabad with the overall objective of nation building.*

TOWARDS A NEW LIFE

Right now it is our immense delight to be a part of this college. Being a rural college we have faced lot of difficulties since its inception. Therefore college could not achieve the position which supposes to be in last three decades. Finally and providentially some rays of hope come on the floor of the college campus. Last year college welcomed some new Assistant Professors of different departments. We have also successes to introduced two Hons. courses (Geography & Education). Most importantly, we are planning and executing several academic as well as structural schemes for the development of teaching-learning process and overall infrastructure of the campus. Some of the important schemes are:

- 1. Fifty percent class attendance is mandatory for all regular hons.' student*
- 2. The regular classes should be conducted by all teachers and the academic workshop will be organized accordingly*
- 3. The two compulsory class tests (one written, one oral or assignment) and the annual test examination will be held throughout the academic year.*
- 4. Hopefully, the college will have proper sanitation for girls, a common room for girl, arrangement for fresh drinking water for all students, a fertile library having all referred books, a student canteen, modified geography lab, one smart class room, a student reading room, and an open air auditorium, and off course a green and clean eco-friendly college campus.*
- 5. For security reason college will be under the surveillance of many CC TV camera*
- 6. The college will undertake some certified cultural and academic programmes for the enrichment of student's knowledge faculty.*
- 7. College used to maintain the bio-metric attendance for students.*

Last but not least, the college is intended to face a NAAC inspection in next year and therefore a new life for college is waiting to come upon.

NEW EXAMINATION REGULATIONS FOR SEMESTERIZED CBCS CURRICULAM FOR THREE YEARS (SIX SEMESTERS) B.A./B.SC./B.COM.(HONOURS & PROGRAMME/GENERAL) COURSES OF STUDIES OF THE UNIVERSITY OF KALYANI WITH EFFECT FROM THE ACADEMIC SESSION:2019-2020

1. GENERAL: *These Regulations shall be called the University of Kalyani regulations for semesterized Choice Based Credit System (CBCS) with continuous assessment pattern for Under-Graduate (UG) degree Programme. These regulations will come into effect from the academic year 2018-19. The three year's (Six Semesters) Bachelor's degree programme in Science, Arts & Commerce in Semesterized CBCS System under Honours and Programme/General course will be held according to the following regulations. The Kalyani University Executive Council makes this Regulation in exercise of the power conferred upon it by section 49 of the KALYANI UNIVERSITY ACT, 1981 (amended upto 2012).*

2. DEFINITION OF KEY WORDS:

2.1. Academic Year: *Two consecutive (one odd + one even) semesters constitute one academic year.*

2.2. Choice Based Credit System (CBCS): *The CBCS provides choice to students for selection of courses from the prescribed courses (Core, Elective, Ability & Skill Enhancement courses).*

2.3. Course: *A component of a programme is usually referred to, as 'Papers'. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/ Vocational training/viva/ seminar/Term Papers/assignment/presentation/self-study or a combination of some of these.*

2.4. Credit: *A unit by which the course work is measured. It determines the number of hours of instruction required per week. One Credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.*

2.5. Credit Based Semester System (CBSS): *Under CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be obtained by the students.*

2.6. Credit Point: *It is the product of grade point and number of credits for a course.*

2.7. Cumulative Grade Point Average (CGPA): *It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed upto two decimal places.*

2.8. Grade Point: *It is a numerical weight allotted to each letter grade on an 10-point' scale.*

2.2.9. *Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters O, E, A, B, C, D, F and AB etc.*

2.10. *Programme: An educational programme leading to award of a degree, diploma or certificate.*

2.11. *Semester: Each semester will consist of 18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June of every year.*

2.12. *Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.*

2.13. *Transcript or Grade Card or Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester*

3. PROGRAMME STRUCTURE & ADMISSION:

3.1. *A Student shall be admitted into three years (six semester) Bachelor's degree programme under B.A./B.Sc./B.Com.(Hons. & Programme/General) courses of studies in semester-wise CBCS curricula or any other Bachelor's degree programme introduced by the University.*

3.2 *Duration of the semesters shall be; for I, III and V semesters-July to December and for II, IV and VI semesters -January to June of every year.*

3.3 *The admission to the UG Programme shall be as per the regulations and rules of the University of Kalyani.*

3.4 *The eligibility criteria for admission shall be announced by the University from time to time in adherence to guideline of the State Government and Executive Council of the University.*

3.5. *The admission to the Bachelor's degree programme shall only be in the first semester, at the beginning of academic year.*

3.6 *B.A./B.Sc./B.Com degree shall be awarded to students who complete the entire six (06) semesters Bachelor's degree programme.*

3.7 *Each course offered will have three components associated with teaching learning process namely, (i) Lecture-L (ii) Tutorial-T, (iii) Practical-P; L-is for theory class lecture session; T-is for session consisting of participatory discussion/selfstudy/brief seminar presentation/solving problem sheet by students or any other novel method to make student absorb and assimilate more effectively.*

P- is for Practical/Practice session for hands on experience/laboratory experiment/field studies/ case studies so that students acquire skill component. In term of credit, every 1 hour of Lecture per week is equivalent to 1 credit in a semester. 02 hours session of Tutorial or Practical per week is equivalent to 1 credit. The total credits earned by a student at the end of the semester upon successful completion of the courses are the summation of the credits earned in L+T+P.

3.8: Types of Courses: Courses in a programme may be of three kinds: Core, Elective and Foundation. Core Course: This is the course which is to be compulsorily studied by a student as a core requirement to complete the programme in a said discipline of study. Elective Course: This is a course which can be chosen from a pool of papers. It may be:

- 1. Supportive to the discipline of study*
- 2. Providing an expanded scope*
- 3. Enabling an exposure to some other discipline/domain*
- 4. Nurturing student's proficiency/skill.*

*An Elective course may be of two (02) types: Discipline Specific Elective (DSE) Course: A course, which may be offered by the main discipline/ subject of study, is referred to as Discipline Specific Elective. Generic Elective (GE) Course: An elective course, chosen generally from an unrelated discipline/ subject of study with an intention to seek an exposure, is called a Generic elective Course. [N.B.-A Core Course, offered in a discipline/ subject, may be treated as an elective by other discipline/subject and vice-versa and electives chosen in such way referred to as Generic Elective. Dissertation/ Project: An elective course, designed to acquire special/ advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing / exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. A dissertation/ project work may be given in lieu of a Discipline Specific Elective. Foundation Course: The Foundation Courses may be of two kinds: i) Ability Enhancement compulsory courses (AECC) ii) Skill Enhancement Courses (SEC) Ability Enhancement Courses (AECC) is the courses based upon the content that leads to knowledge enhancement and consists of Environmental Studies and English/MIL Communication. These are mandatory for all disciplines. Skill Enhancement Courses (SEC): SEC is value-based and/ or skill-based and aimed at providing hand-on-training, competency, skill etc. There shall be 02 SECs for Honours degree and 04 SECs for Programme/General degree. These may be chosen from a pool of courses designed to provide value- based and/ or skill- based knowledge which would contain theory and laboratory/hands-on-training/ field work. The main purpose of these courses is to provide the students life-skill in hands-on-mode, so as to increase their employability. # Practical/Tutorial: One each with every Core, Discipline Specific and Generic Elective Paper. * The details of papers along with respective credit distribution patterns under Core, Elective, Ability Enhancement and Skill Enhancement courses for different Bachelor's degree programme as per UGC model guidelines are given in ANNEXURE-I (Table:1, 2 & 3).*

4. ATTENDENCE:

4.1. *A student is required to attend all classes. Attendance in Theory and Practical/Tutorial classes shall be counted separately as per UGC guideline.*

4.2: *A candidate shall be allowed to appear at any of the semester-end-examinations if he/she has attended 75% or above in lectures/practical/Tutorial classes of the programme held during that semester. If the attendance falls below 75%, then he/she shall not be allowed to appear in the semester end-examinations. He/she shall be allowed to take re-enrollment in corresponding semester, only in the next year as provided in clause no. 6.1.(a) & 6.1.(b). Candidate having the attendance below 75% except on justified medical ground but above 50% may be considered for appearing in the end semester examination subject to approval of the appeal of the concerned student with medical certificate or any other relevant documents, by the University authority. **The semester wise credit distribution of course-credit under three Years (six semester) B.A./B.Sc./B.Com. (Honours and Programme/General) courses of studies following UGC guidelines under CBCS curriculum are given in ANNEXURE-II (Table:4, 5 &6)*

5. EXAMINATION & EVALUATION:

5.1. *The evaluation scheme for each course shall contain two parts: (a) Internal Assessment and (b) Semester end examination *** The detail evaluation process in semesterized UG courses of studies following UGC guidelines under CBCS curricula are given in ANNEXURE-III. The ratio of weightage between the semester-end-examination and internal assessment shall be 80:20. This should be highlighted in the Course/Syllabus outline of each programme. The College authority shall formulate its own method of Internal Assessment as per UGC guidelines, which shall be communicated to the students at the beginning of the Course. Generally there should be two examinations at the 9th week and 16th week of the course.*

5.2. *The paper setters, examiners, scrutinizers, reviewers (internal or external) and members of the Board of Moderators for each semester-end-examination will be appointed by the Controller of Examinations on the recommendation of the respective Under Graduate Board of Studies (UGBOS) as per the University Statute. a) Moderation of question papers will be done by the Board of Moderators (consisting of internal and at least one external moderator). Chairperson of the UGBOS will also be the-Chairperson of the Board of Moderators. b) External examiners will be appointed for conducting practical examinations. d) Honorarium will be paid to all paper-setters, examiners, scrutinizers, reviewers and external moderators. In addition, TA will be paid to external moderators/ examiners as per university rules. e) Moderated question papers will be handed over to the Controller of Examinations for printing, preservation and distribution, by the respective Chairperson of UGBOS. f) Distribution of answer scripts to the concerned examiners for evaluation will be done by the Deptt. of Controller of Examinations and the examiners will be bound for discharging their duties as per relevant provisions of the statue/rules of the state Govt. After evaluation, the award lists in sealed packet must be sent by the Head Examiner/examiner within stipulated time to the Controller of Examinations for timely publication of results.*

5.3. In Semester-wise CBCS curricula, a complete Paper (Theoretical/Practical/Tutorial) carries Six (06) credits \cong 75 marks i.e. One (01) Credit \cong 12.5 Marks. Duration of Examination of Theoretical papers up to 30 marks: 1 1/4 hour (One hour and fifteen minutes) up to 60 marks: 2 1/2 hours (Two and half hours); up to 75 marks: 03 hours (Three hours) and above 75 marks: 04 hours (four hours) etc. Duration for Practical Examinations (up to 50 marks): Four (04) hours and up to 100 Marks: 6-8 (six to eight) hours etc. Full marks will be scaled down to 75, wherever needed for a 6(six) credit course and similar calculation will be applicable for other course(s) having credit less than 6(six). But it is not applicable in case of AECC & SEC Courses.

5.4. To ensure transparency of the evaluation process, the final marks of internal assessments awarded to the students in each programme in a semester shall be published and put up on the notice board of the College, at least one week before the commencement of the semester end examination. In case, internal assessment is conducted by class tests, there shall generally be no retest if a student misses such a class test during an ongoing semester. He/she may be given a second chance only Regulations for Bachelor's degree programme in Semesterized CBCS curricula of the University of Kalyani Page 6 with the permission of the Principal/Vice-Principal/TIC/Governing Body of the concerned College. The student has to justify his/her absence by providing authentic document(s).

5.6. The answer scripts of all internal assessment (in case of class tests) shall be shown to the students concerned.

5.7. Students who have failed in any semester examination may reappear for the same examination only twice in the subsequent period subject to the provision in clause-6.2 5.8. In order to qualify in a semester examination, a student shall have to get minimum 40% marks in each paper (Vide Clause-8.1).

SUPPLEMENTARY EXAMINATION:

6.1: (a) A candidate who fails to qualify or fails to appear in not more than two theoretical/practical paper (s) but secures 40% marks in each of the remaining papers in a semester, he/ she shall be treated as Failed but Supplementary (FS) and shall be allowed to pursue studies in the next semester. He/she shall generally be allowed to appear in supplementary examination(s) for only those papers in which he/she has failed. A student will be allowed to attempt one regular examination and at most two supplementary examinations to pass any paper of the course following clause-6.2 (b) If a candidate fails to qualify in more than two papers (theoretical /practical) in a semester he/she shall be treated as Failed but Repeat (FR) and shall have to repeat the semester as a whole in the next year. He/she shall not be allowed to join classes of the next semester. (c) The evaluated answer scripts of class tests taken for the internal assessment shall be preserved by the respective College authority according to clause-7.3 (d) The final marks obtained in internal assessment in any semester should be carried forward for FS & FR candidates. 6.2. A candidate eligible for supplementary examination as per 6.1(a) i.e. Failed but Supplementary (FS) or eligible for repeat semester as per 6.1(b) i.e. Failed but Repeat (FR) shall get a chance to appear at maximum of two consecutive supplementary examinations in the concerned semesters. In 03-

year Bachelor's degree Programme, a candidate will have to qualify in all the semesters within a span of five years from the year of admission in the 1st semester of that programme. 6.3. A candidate who has failed in a theoretical paper, but has passed the practical, based on that course, need not appear in the practical examination of that course in the supplementary examination. 6.4. A candidate who has failed to appear in the practical portion of a combined course or in a full practical course, he/she should be treated as failed in that paper. 6.5. In case of combined course, a candidate should obtain at least 40% marks in that paper. 6.6. Where a candidate (FS/FR) is eligible to appear at supplementary examination or to appear again in any semester-end-examination as per 6.1(a) or 6.1(b) of this Regulation, he/she shall be required to apply to the Controller of Examinations, through the Principal of that College within 07 working days from publication of the result for enrollment in appropriate examination in which he/she failed to qualify. 7.

REVIEW & SCRUTINY 7.1. There shall be re-evaluation (review) of the answer scripts of theoretical papers of semester-end examinations but not of Internal Assessment marks. However, for re-evaluation, the candidate has to apply through the concerned Principals/TIC of Colleges in a prescribed format, to the Controller of Examinations. Re-evaluation shall be permitted in not more than two theoretical papers for any semester-end-examination in the 3 year Bachelor's degree programme on submission of prescribed fees within 07 working days from the publication of result of concerned semester. No application for re-evaluation of practical papers shall be entertained. The examiner of a paper shall not be the reviewer of the same paper. 7.2. Scrutiny of the theoretical answer scripts shall be done by the teachers of the concerned discipline before sending the marks to the Controller of Examinations. A teacher who is the examiner of a paper shall not be the scrutinizer of the same paper. 7.3. The written answer scripts of each semester-end examination will be preserved by the Head Examiner up to the completion of review process of that answer scripts. After that the answer scripts shall be collected by the Controller of Examinations and shall be preserved in the University for 06 (Six) months only from the date of publication of that result of the said semester-end examination. The answer scripts of the class test or other records of internal assessment shall, however, be preserved in the College for six (06) months from the date of commencement of the next Semester. After that period, the scripts will be disposed off as per rules of the University. 8. GRADING & DIVISION: 8.1. Grade & Credit System, the semester end and final grade sheets and transcripts shall have following scale (scores on 100%), letter grades and grade points. SGPA (Semester Grade Point Average) and CGPA (Cumulative Grade Point Average): PERFORMANCE SCORE ON 100% POINTS LETTER GRADE GRADE POINT Outstanding 90 to 100 0 10 Excellent 80 to < 90 E 9 Very Good 70 to

IMPORTANT NOTICE

NOTICE NO. 1

**NOTIFICATION FOR THE REGULAR ATTENDANCE (AT LEAST 75 PERCENT)
IN THE CLASS FOR Hons. (Core Course) & General (Programme Course) STUDENT**

It is hereby informed to all Students that the college (under the direction of UGC) has decided to have at least 75 percent attendance in the class throughout the Academic Session. If anybody get failed to acquire the same percentage by the end of the session then he/she will be dis-collegiate or non-collegiate by the college authority.

NOTICE NO. 2

NOTIFICATION FOR THE STUDENTS OF THE COLLEGE REGARDING CLASS TEST

It is hereby notified that the Students of all subjects are informing that they should at least appear in two internal assessment examinations throughout the Semester.

COURSES OFFERED FOR HONS. DEGREE

Total Intake Capacity For the Session 2019-2020

(২০১৯-২০২০ শিক্ষাবর্ষে অনার্স কোর্সে মোট আসন সংখ্যা)

Hons	Un-Reserved (General)	Un-Reserved PH 5%	SC 22%		ST 6%		OBC-A 10%		OBC-B 7%		Total Seat
			SC	SC PH 5%	ST	ST PH 5%	OBC-A	OBC A PH 5%	OBC-B	OBC-B PH 5%	
Bengali	45	2	17	1	5	0	8	0	6	0	84
English	31	1	13	0	4	0	6	0	4	0	59
History	35	1	14	0	4	0	7	0	4	0	65
Philosophy	35	1	14	0	4	0	7	0	4	0	65
Political Science	20	1	9	0	2	0	4	0	3	0	39
Geography	23	1	10	0	3	0	5	0	3	0	45
Education	21	1	9	0	2	0	4	0	3	0	40
Sanskrit (general)											40
Geography(General)											80
Phy. Education (gen)											60

COURSES OFFERED FOR PROGRAMME COURSE (GENERAL)

1. Bengali
2. History
3. English
4. Political Science
5. Education
6. Philosophy
7. Geography
8. Sanskrit
9. Physical Education

****College is willing to conduct a short term certificate course on Basic Computer Application and Traditional Singing and Dancing Programme.**

SUBJECT COMBINATION

Subject Combination for the Session 2019- 2020 (CBCS System)							
Combination for Hons Course : (Semester-I)			Combination for Gen Course :(Semester-I)				
Core Course (CC)	Generic Elective(GE)	AECC	CC-1	CC-2	Language CC	Generic Elective	AECC (MIL)
BENGALI HONS	Education	ENVS	History	Pol.Sc Education Sanskrit	(L ₁ -1) (English)	Bengali Philosophy	Bengali
EDUCATION HONS	HISTORY	ENVS	Geography	English Sanskrit Education	(L ₁ -1) (English)	Bengali History	Bengali
HISTORY HONS	EDUCATION	ENVS	Philosophy	Education Pol. Sc. Bengali	(L ₁ -1) (English)	History	Bengali
ENGLISH HONS	PHILOSOPHY	ENVS	Education	Geography History English	(L ₁ -1) (English)	Bengali	Bengali

				Philosophy			
GEOGRAPHY HONS	BENGALI	ENVS	English	Geography Sanskrit Education	(L ₁ -1) (English)	Bengali History Philosophy	Bengali
POLITICAL SCIENCE HONS	HISTORY	ENVS	Bengali	Pol Sc. Sanskrit Philosophy	(L ₁ -1) (English)	Bengali History Education	Bengali
PHILOSOPHY HONS	EDUCATION	ENVS	Sanskrit	Geography English History Bengali	(L ₁ -1) (English)	Education Philosophy	Bengali
			Pol .Sc.	Bengali Philosophy History	(L ₁ -1) (English)	Education	Bengali

অনার্স ছাত্র-ছাত্রী দের উদ্দেশ্যে জানানো যাচ্ছে যে Semester System অনুযায়ী অনার্স নিয়ে পড়তে গেলে 1st Semester মোট তিনটি Subject বেছে নিতে হবে :-

১। Core Subject (CC) : অর্থাৎ যে Subject অনার্স পড়বে ।

২। Generic Elective (GE) : অনার্স Subject এর সাথে একটি Combination Subject নিতে হবে উপরের তালিকা অনুযায়ী । এখানে যে অনার্স Subject এর সাথে যে GE Subject বেধে দেওয়া আছে তার কোন পরিবর্তন করা যাবে না ।

৩। AECC : এটি Compulsory Subject সকল অনার্স ছাত্র-ছাত্রী দেরই এটা পড়তে হবে 1st Semester এ ENVS ।

পাস কোর্স (জেনারেল) ছাত্র -ছাত্রী দের উদ্দেশ্যে জানানো যাচ্ছে যে Semester System অনুযায়ী B.A.Pass/Programme নিয়ে পড়তে গেলে 1st Semester মোট 5টি Subject বেছে নিতে হবে :-

১। Core Subject (CC1) : উপরের তালিকা অনুযায়ী CC1 এর ঘরে যে Subject গুলি আছে তার মধ্যে থেকে যে কোন একটি বেছে নিতে হবে ।

২। Core Subject (CC2) : উপরের তালিকা অনুযায়ী CC2 এর ঘরে যে তিনটি Subject আছে তার মধ্যে থেকে যে কোন একটি বেছে নিতে হবে

৩। Generic Elective (GE) : উপরের তালিকা অনুযায়ী GE Subject এর ঘরে যে তিনটি Subject আছে তার মধ্যে থেকে যে কোন একটি বেছে নিতে হবে ।

৪। LCC : এটি Language Core অর্থাৎ English পাস কোর্স (জেনারেল)সকল ছাত্র-ছাত্রী দেরই এটা পড়তে হবে 1st Semester এ ।

৫। AECC(MIL) : এটি Compulsory Subject সকল পাস কোর্স (জেনারেল) ছাত্র -ছাত্রী দেরই এটা পড়তে হবে 1st Semester এ Bengali ।

ONLINE APPLICATION

The increasing numbers of students seeking admission in the Academic Institutes, like our college, are causing tremendous pressure on the administrative body of the institutes to manage and arrange the admission process manually. It is difficult now to conduct the process accurately and in timely manner. Hence, the need for online admission is inevitable. The goal of 'Online Admission System' is to automate the Academic Institute's admission structure and its related operation and functionality. The objective of the initiative is to provide support to the administration and admission seeking candidates by providing a faster, transparent and easy way of keeping records and use them for reference and further proceedings. In case of a manual system, it is a time taking process and involves huge manpower wherein the online admission system ensures accurate and very fast computerized information. Maintaining backup is also very easy using 'Online Admission System'. To keep this view in mind our college has introduced the online admission process in the year of 2015.

Online Application করবার পদ্ধতি :

প্রথমে কলেজের [Website \(www.murshidabadadarshamahavidyalaya.in\)](http://www.murshidabadadarshamahavidyalaya.in) গিয়ে [Click Here For Online Admission](#) → Apply Online Menu থেকে Apply in Hons এবং জেনারেল Course এ Apply করবার জন্য Apply in General Option টি বেছে নিতে হবে।

Application Form পূরণ করবার সময় :

✓ এখানে Candidate তার নিজের নাম, বয়স, জাতি, ধর্ম কোন Caste, M/F, বাবা এবং মায়ের নাম, নিজের ফোন নং, ঠিকানা ইত্যাদি পূরণ করার পর Passport মাপের ছবি, এবং নিজের সই Scan করে নিয়ে Browse Menu থেকে Attached করে নিতে হবে। মোবাইল নং টি অবশ্যই সঠিক এবং নিজের দিতে হবে কারণ ভর্তি সংক্রান্ত সমস্ত বিষয়ে OTP যাবে। OTP ছাড়া login করা যাবে না। ***Applicant Upload his/her MP Admit & HS Mark sheet and If any Category/PWD also attached CASTE Certificate, PH Certificate. (Document Size not more than 200 KB) & if applied in Physical Education Gen Subject also attached Medical Certificate.
✓ উচ্চমাধ্যমিকের রোল, কত সালে উচ্চমাধ্যমিক পাস (২০১৯-২০২০ Session ভর্তির জন্য ২০১৯, ২০১৮ এবং শেষ ২০১৭ সালে পাস করা ছাত্র-ছাত্রীরা Apply করতে পারবে এবং প্রত্যেক পুরণো বছরের ক্ষেত্রে ২% নম্বর System এ নিজের থেকেই Deduct হবে), কোন বোর্ড, স্কুলের নাম ইত্যাদি পূরণ করার পর। নিচের Box থেকে উচ্চমাধ্যমিকের Subjects, প্রাপ্ত নম্বর ইত্যাদি পূরণ করলে System এ (Automatic Total নম্বর এবং Best Five চলে আসবে)।
✓ এরপর ছাত্র-ছাত্রীরা যে বিষয়ে অনার্স নিতে চাই সেটা বেছে নিবে তার পার Combination Subject বেছে নেবে (সেক্ষেত্রে কলেজ নির্ধারিত Subject Combination অনুযায়ী Combination subject বেছে নিতে হবে) তারপর এখানে Merit Marks আসবে (Merit Marks হল ছয়টি বিষয়ের মধ্যে যে পাচটির নম্বর বেশি + অনার্স Subject তার Total)

উদাহরণ : যদি কোন ছাত্র-ছাত্রী Bengali Hons এ ভর্তি হতে চাই তাহলে তাকে Semester-I -এ Core Course 2টি পেপার (Bengali Hons -এর ২টি পেপার), Elective Subject থেকে General Elective -এর ১টি পেপার (History Gen), AECC অর্থাৎ Compulsory পেপার (ENVS) ১টি পেপার।

নম্নে কোন অনার্সের (Hons) সাথে কি জেনারেল বিষয় এবং Compulsory subject নিতে হবে তার Chart দেওয়া হল

এবং জেনারেল (Pass Course) পড়ার জন্য কি Combination বেছে নিতে হবে তার Chart দেওয়া হল

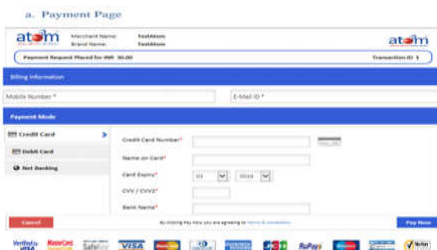
Subject Combination for the Session 2019- 2020 (CBCS System)							
Combination for Hons Course : (Semester-I)			Combination for General (Pass) Course :(Semester-I)				
Core Course (CC)	Generic Elective(GE)	AECC	CC-1	CC-2	GE	Language CC	AECC
BENGALI HONS	EDUCATION	ENVS	History	Political. Sc Education/Sanskrit	Beng/Philosophy	English	Bengali
EDUCATION HONS	HISTORY	ENVS	Geography	English/Sanskrit/Education	Bengali/ History	English	Bengali
HISTORY HONS	EDUCATION	ENVS	Philosophy	Education/Pol. Sc./Bengali	History	English	Bengali
ENGLISH HONS	PHILOSOPHY	ENVS	Education	Geography/History/English/Philosophy	Bengali	English	Bengali
GEOGRAPHY HONS	BENGALI	ENVS	English	Geography/Sanskrit/Education	Bengali /History Philosophy	English	Bengali
POLS.SC HONS	HISTORY	ENVS	Bengali	Political Sc./Sanskrit/Philosophy	Bengali/History Education	English	Bengali
PHILOSOPHY HONS	EDUCATION	ENVS	Sanskrit	Geography/English/History/Bengali	Education/ Philosophy	English	Bengali
			Political Sc.	Bengali/Philosophy/History	Education	English	Bengali

অনার্স এ Apply করবার জন্য অবশ্যই কল্যাণী বিশ্ববিদ্যালয়ের নিয়ম অনুযায়ী : **45 % নম্বর Subject এ থাকলে Aggregate :250 (50%) পেতে হবে । 55 % নম্বর Subject এ থাকলে Aggregate: 225 (45%) পেতে হবে । SC/ST CANDIDATES এর ক্ষেত্রে : Subject এবং Aggregate উভয় ক্ষেত্রেই (5%) ছাড় পাবে । (উল্লিখিত নম্বর না পেলে কোন ভাবেই Hons এ Apply করা যাবেনা)।**

General কোর্সে ভর্তির জন্য : Combination Subject বেছে নিয়ে Submit করতে হবে ।

সমস্ত From সঠিক ভাবে পূরণ করার পর Submit Application এ Click করতে হবে ।

এরপর **Confirm Your Application Page** আসবে সেখানে Candidates ভালো করে দেখে নিয়ে **Online payment এ Click** করবে তারপর **Please Confirm Your Details then submit your application** তারপর Candidate তার নিজের ATM Card, Net Banking এর মাধ্যমে Application Fees দিয়ে Application করবার পদ্ধতি সম্পন্ন করবে ।



(Online payment করবার সময় এই Page টিতে সমস্ত Information পূরণ করলে Payment সম্পন্ন হবে ।

Fees Details : Online Application Fees : Rs.120 /-

এবছর **Physical Education Subject** চালু হবে : যে সমস্ত ছাত্র-ছাত্রীরা Physical Education Subject নিতে চাও তারা B.A. General Form এ Application করবার সময় নিচে Are You Apply for Physical Education Option বেছে নেবার পর Submit করবে। জেনারেল কোর্সে Admission নেবার পর তাদের নম্বরের ভিত্তিতে একটি Merit List বেরোবে Physical Education General Subject এরা। তার পর Counselling এর মাধ্যমে ভর্তি হবে। (If Yes attached Medical Certificate).

বিশেষ দ্রষ্টব্য :

- (Candidate নিজের Form Print করে নিয়ে নিজের কাছে রেখে দিবে এবং কলেজে কোন Form বা Documents Class এর আগে জমা দিতে হবে না।)
- Merit list Publication, Form Correction ,Admission , সমস্ত Process ই Online এর মাধ্যমে সম্পন্ন হবে (সেক্ষেত্রে Candidate তার Application ID এবং Password এর মাধ্যমে Login করে উপরক্ত কাজ গুলি করতে পারবে) ।
- সমস্ত Merit List ই Provisional হিসাবে Published হবে (কারণ E-Counseling এর আগে কোন Documents Verification হবে না।)

For Complain..

সমস্ত ভর্তি Online এর মাধ্যমে সম্পন্ন হবে , উচ্চমাধ্যমিকের প্রাপ্ত নম্বরের ভিত্তিতে (Category Wise) Merit List হবে তারপর E-Counselling হবে। এক্ষেত্রে কোন ব্যক্তি বা প্রতিষ্ঠান ভর্তির করানোর প্রতিশ্রুতি দেয় বা আলাদা ভাবে কোন অর্থ দাবি করে তার সাথে কলেজ কৃর্তপক্ষের কোন যোগাযোগ নেই। আপনারা সেই ব্যক্তির বিরুদ্ধে Local Police Station, Higher Education Dept. কে জানান বা কলেজের

Help Line No.03481-236327 নম্বরে জানাবেন অথবা e-mail করবেন :
mam236327@gmail.com

COURSE FEES STRUCTURE

MURSHIDABAD ADARSHA MAHAVIDYALAYA

P.O.ISLAMPUR, DIST.MURSHIDABAD

Fees Structure for B.A. Semester-I (July to Dec 2019)

B.A. Hons & General (Semester - I) Admission for the session 2019-2020

COLLECTION UNDER THIS HEAD	BENGAL I (HONS) @75/- Month	History/Philosophy/En glish/Pol.SC (Hons) @75/- Month			GEOG Hons. @75/- Month	EDU Hons. @75/- Month	Pass/Ge n. @50/- Month	Geo Pass @50/- Month	Physical Educati on Pass @50/- Month
1. Tuition Fees: (##Semester Wise)	450	450	450	450	450	450	300	300	300
2. Development Fees : (Semester Wise)	30	30	30	30	30	30	30	30	30
3. Library & Reading Room Fees: (**Annual)	70	70	70	70	70	70	70	70	70
4. Electric Fees: (Semester Wise)	60	60	60	60	60	60	60	60	60
5. Printing Fees:(Semester Wise)	10	10	10	10	10	10	10	10	10
6. Students Aid Fund: (Semester Wise)	20	20	20	20	20	20	20	20	20
7.Book Bank Fees:(Semester Wise)	10	10	10	10	10	10	10	10	10
8. Faculty Improvement Fees :(Semester Wise)	900	900	900	900	1500	900	300	300	1500
9. Students Health Home:(Semester Wise)	5	5	5	5	5	5	5	5	5
10. College Examination Fees:(Semester Wise)	80	80	80	80	80	80	80	80	80
11. Admission/Enrolment Fees:(Semester Wise)	100	100	100	100	100	100	100	100	100

12. Library(Caution): (Semester Wise)	50	50	50	50	50	50	50	50	50
13. University Regn. Fees:(@@One Time)	110	110	110	110	110	110	110	110	110
14. Development Fund: (One Time)	500	500	500	500	500	500	500	500	500
15. Students Union Election Fees:(Annual)	15	15	15	15	15	15	15	15	15
16. Identity Card Fees:(One Time)	30	30	30	30	30	30	30	30	30
17. University Sports Fees: (One Time)	50	50	50	50	50	50	50	50	50
18.Common Room Fees:(Annual)	5	5	5	5	5	5	5	5	5
19. Games Fees: (Annual)	20	20	20	20	20	20	20	20	20
20. Magazine Fees: (Annual)	20	20	20	20	20	20	20	20	20
21. Social, Cultural & Nabin Baron Fees: (Annual)	55	55	55	55	55	55	55	55	55
22. Union Fees: (Annual)	20	20	20	20	20	20	20	20	20
23.Lab Fees: (Semester Wise)	00	0	0	0	1200	0	0	300	1200
24.Educational tour/Excursion /Filed work : (Annual)	0	0	0	0	1000	1000	0	0	0
25.Computer Access fees (Annual)	70	70	70	70	70	70	70	70	70
TOTAL RS.	2680	2680	2680	2680	5480	3680	1930	2230	4330

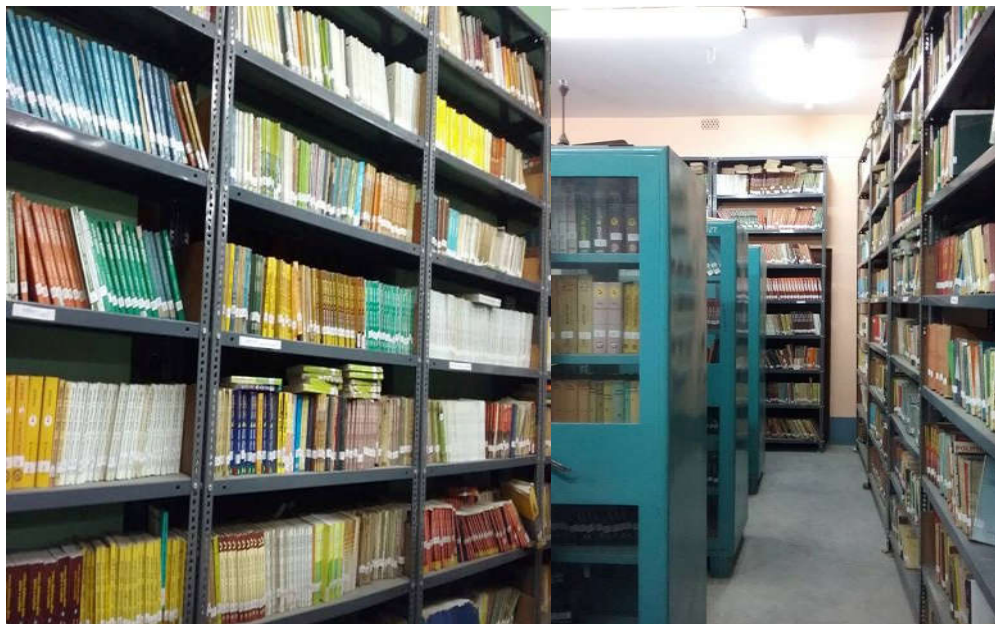
উপরোক্ত Fees structure অনুযায়ী প্রত্যেকটি Semester এ টাকা জমা দিতে হবে ।

যে Fees Head এর পক্ষে Semester Wise লেখা আছে সেগুলি প্রত্যেক Semester এ ভর্তির সময় জমা দিতে হবে ।

** যে Fees Head এর পক্ষে Annual লেখা আছে সেগুলি বছরে একবার জমা দিতে হবে অর্থাৎ ৬টি Semester এ মোট তিনবার ।

@@ যে Fees Head এর পক্ষে One-Time লেখা আছে সেটি কলেজ ভর্তি হবার সময় একবার দিতে হবে আর কোন Semester -এ দিতে হবে না।

COLLEGE LIBRARY



The college has an up-to-date library with books on academic subjects and also on subjects of general interest. Journals and periodicals on various subjects are also available through online (NLIST – INFLIBNET). The library has a vast collection of nearly 26,000 books and a small part of this collection is available in the open access section of the library. The library has installed online cataloging system. The library also has wide range of novels and other light reading material which helped in catering to diverse interests. The library also offers book bank facilities for deserving students. Every student of the college can take advantage of the library. For the purpose of study college has established a Student Reading Room attached to the Library.

FACILITIES

FREESHIPS & SCHOLARSHIPS

There are a number of free ships and Scholarships instituted by the Government, and by the college in addition to many by the Private Sector. Some of these are: National Merit Scholarship, State Govt. Open Merit Scholarship, Scholarship to OBC, S.C. & S.T. Students and 'Kanyashree'. Besides these, College used to provide little fund to the needy students from 'Student's Aid Fund'.

HOSTEL FACILITIES

The college has no additional buildings for hostel. However, especially for the girls, the hostel facilities are given by the authority of SCM High School which is located just the opposite of college premises. The college authority usually recommend to the students who are willing to stay at hostel.

OTHER FACILITIES

Our College has a very eco-friendly campus. It provides a wide green zone to the students for free moving and recreation. The college provides centrally managed purified drinking water to the students. The entire campus is enabled with free Wi-Fi system. The college also has a Computer lab for the needy students. College has just installed a highly advanced Virtual Class Room for audio-video lecture session.

COLLEGE NSS UNIT

College used to conduct various Social welfare programmes under College NSS Unit. Students are enrolled in each batch on the basis of academic performance and activeness. Some images of previous year's programmes are like...



ALBUM OF VARIOUS COLLEGE PROGRAMME





COLLEGE TOUR

The college provides a space to those willing students of Hons. who want to have practical experience with their theoretical knowledge through annual education tour. Mainly the students of Geography used to visit different geographical sites of India. However, the tour is also organized if the adequate students from literature and Social Sciences gather their will. Since last two years, the educational tour became a vogue of our college. Besides refreshment, this really enriched the thought and knowledge of the students.

Images of College Tour



COLLEGE UNIFORM

College authority has decided to follow a student dress-code (Uniform) in the college campus. The color and design are given below. All the students are hereby inform that they should follow the uniform accordingly. For girls Salwar Kamiz or Kurta Pajama is having half or three quarter cutting with cooler and front bottom strip. For boys Shirt and Full pant. The upper part of the uniform would have navy-blue deep white strip and lower part would have off-white plain cloth piece.



CONDUCT & DISCIPLINE

- 1. Students are responsible to the Principal for their behavior, both in and outside the College. They are prohibited from visiting any other College without the written permission of the Principal of the college.*
- 2. Every student must always be decently and neatly dressed, befitting the academic environment. Smoking is strictly prohibited in and around the College premises.*
- 3. Students must maintain strict silence in the classroom, Library, Reading Room, Laboratories and in the corridors where classrooms are located.*
- 4. Students must not loiter in the corridors when classes are going on. When they are free, they should go to the Reading Room, Library or the students' common room.*
- 5. Students must not attend any class other than their own without prior permission of the professor concerned.*
- 6. Students must take proper care of college property, and help in keeping the premises neat and clean. Students must not write on the blackboard, nor disfigure walls, tables or benches. Any willful damage to the property of the college will be dealt with as a breach of discipline.*
- 7. No College Society can be founded without the written permission of the Principal.*
- 8. No student shall start or join any outside organization without the written permission of the Principal.*

9. *No person shall be invited to address a college meeting or Society or to occupy the chair at the college debate, meetings or functions without the previous permission of the Principal.*
10. *Students are not allowed to invite any outsider to the college or to the college canteen.*
11. *No student should, without the permission of the Principal, write to the Press or communicate any information to it about matters relating to college administration.*
12. *A student must not, directly or indirectly, do any act, which in the opinion of the Principal, is or may be detrimental to the working of the college or to the interest of the students or the maintenance of discipline.*
13. *If a student remains absent without leave for any length of time, his/her name is liable to be removed from the college rolls.*
14. *The students should keep up the modest and polite social behaviors with the teachers and other college staff*
15. *The student leaders are not allowed to show any political affiliation and banners within the campus except official permission, and no hooliganism of the student will be entertain within the premises of college.*
16. *The student are notifying to became the upholders of the college property not the destroyers*
17. *Failure to observe any of the above rules will call for disciplinary action against the student.*

CODE OF CONDUCT

The College expects every student to abide by the following Code of Conduct:-

1) Identity Card: a) Students must have their identity Card duly filled in and signed. Students must wear their Identity Card when they are in the college premises. b) Transfer of I. D. Cards is a criminal offence. The student will be liable to expulsion from the college.

2) Littering in the classrooms, corridors & the campus is prohibited. Please use the dustbins provided all around. Offenders will be penalized.

3) Sitting on the vehicles in the college compound or on A-Road is strictly prohibited.

4) Loitering or Crowding on A-Road is also prohibited. Students are required to remain in the college campus during their free hours.

5) Mobile Phones if carried by the students should be switched off while in classroom, library & corridors of the college. If these instructions are not followed, the instrument will be confiscated and the concerned student will also be levied fine.

6) If any outsiders (parents/friend) for official purpose are willing to visit the college then he/she has to be writing the name and visit of purpose on college gate register.

6) All the staff and the student of the college are gravely reporting to use the Dust-Bin placing at various points of the campus.

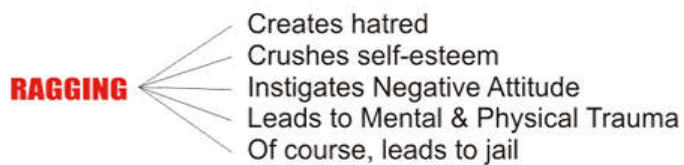
7) Campus is completely plastic free green zone. So students are ordered to not use any plastic within campus area

8) All the bike and cycle holder students should use the college garage for parking

9) No student are allowed to touch the garden vegetation and others trees.

RAGGING PROHIBITION

Ragging is banned in this institution. A student involving in any such act will be expelled from the college and in addition may undergo imprisonment and fine. A student



**SO SAY NO
to
RAGGING**

found guilty of ragging will face cancellation of admission, suspension, expulsion or withholding results. There is also a provision for collective punishment when persons committing or abetting ragging are not identified.

University Grants Commission (UGC) passed UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009. As per UGC regulations, it is mandatory for a college to register an F.I.R. with police against the culprits if any violence, physical abuse, sexual harassment, confinement etc. takes place with any fresher. After receiving any such complaint from the helpline, it becomes the duty of the head of the institution to register the F.I.R. with police within 24 hours.

ACADEMIC CALENDAR (Tentative)

- 1. The Admission Procedure will start after the announcement of H S. examination (probably at the end of May or first week of June)*
- 2. A students- Teachers Counseling Meetings will be held after new admission*
- 3. A guardians' meeting will be commenced after closing 1st semester admission*
- 4. Registration of the student will be made according to the date of University*
- 5. The beginning of academic session is from 1st July of the year. The first semester is from July to December and second one is from January to June.*
- 6. A Student-Teacher feedback meetings will be held accordingly*
- 7. The class test of 1st semester (first/second) will be held on September and November, & Second Semester's class test will be held on February and May.*
- 8. The college fresher's welcome programme will be organized after the counseling meetings of the students.*
- 9. Election of the Student's Union will be conducted according to the notification of the State Government and the order of Kalyani University*
- 10. The college sports will be held on the month of November/December*
- 11. The cultural programmes (Social) of the college will be organized after Puja Vacation*

12. The educational tour of the college will be arranged within December to February

13. Departmental Farewell programme will be organized accordingly.

14. Final examination will be held according to the University Notification (Probably 1st semester on June-July and Second semester on December-January)

STUDENT UNION

The Students' Union is an elected body which is responsible for co-ordination between the college and its students. From acting as the students' voice and ensuring that each student gets the best out of their college experience, the Union works with the elected representatives of the departments to make each event of LSR a grand success. The Union organizes most major events of the college like the Independence Day Celebrations, Fresher's Orientation, Blood Donation Camp, Handing over Ceremony and the much awaited annual cultural fest - Social and annual Sports. At present the college has an elected student union. It is serving for the creation of a better academic environment within campus. The representatives of the Union are guided by a pool of Staff Advisors under the able leadership of the Teacher-in-Charge Basob Ghosh.

IMPORTANT COLLEGE CELLS AND HELP LINE

WOMEN' GRIEVANCE REDRESSAL CELL

Members are:

- 1. Papia Biswas (convener)**
- 2. Anjana Khanra**
- 3. Mousumi Singha**

DISCIPLINARY CELL

Members are:

- 1. Partha Das (convener)**
- 2. Atanu Ghosh**
- 3. Firoj High Sarwar**
- 4. Sumon Ahasan**

ANTI RAGGING CELL

Members Are:

- 1.Papia Biswas**
- 2. Sukanta Barman**
- 3. Biswarup Gangully**

HOLIDAYS

UNIVERSITY OF KALYANI

Dr. Subrata Kumar Ray
Inspector of Colleges



Kalyani -741 235, Dist.- Nadia, West Bengal
Office: (033) 2580-8468
Fax : (033) 2582-8468/ 2582-8282
EPABX: 2582-8750/ 8293/ 9356
Extn. 258, 324 (O)
e-mail: skravicku@gmail.com

Ref. No. IC/52/Col Hol List/759/2014

Dt.- 10.12.2014

NOTIFICATION

The Vice-Chancellor is pleased to declare the following days as Holidays and Summer Recess for non-govt. colleges under University of Kalyani for the **Calendar Year 2015**.

LIST OF HOLIDAYS AND SUMMER RECESS FOR NON-GOVT. COLLEGES UNDER UNIVERSITY OF KALYANI FOR THE CALENDAR YEAR 2015

Sl. No.	Occasion	Date(s)	Day	No. of Days
1.	New Year's Day (2015 A.D.)	1 st January	Thursday	1
2.	Birthday of Swami Vivekananda	12 th January	Monday	1
3.	Birthday of Netaji	23 rd January	Friday	1
4.	Saraswati Puja	25 th January	Sunday	1
5.	Republic Day	26 th January	Monday	1
6.	Doljatra	5 th March	Thursday	1
7.	Holi	6 th March	Friday	1
8.	Good Friday	3 rd April	Friday	1
9.	Birthday of Dr. B. R. Ambedkar	14 th April	Tuesday	1
10.	Bengali New Year's Day	15 th April	Wednesday	1
11.	May Day	1 st May	Friday	1
12.	Birthday of Rabindranath Tagore	9 th May	Saturday	1
13.	Summer Recess	16 th May to 30 th June		46
14.	Id-UI-Fitre	18 th July	Saturday	1
15.	Independence Day	15 th August	Saturday	1
16.	Janmastami	5 th September	Saturday	1
17.	Id-Uz-Joha	25 th September	Friday	1
18.	Birthday of Mahatma Gandhi	2 nd October	Friday	1
19.	Mahalaya	12 th October	Monday	1
20.	Puja Vacation (Sasthi to Bhratri-Dwitiya) This includes one holiday each on the following occasions also: Muharram (24 th October), University Foundation Day (1 st November)	19 th October to 13 th November		26
21.	Birthday of Guru Nanak	25 th November	Wednesday	1
22.	Fateha-Duaz-Daham	24 th December	Thursday	1
23.	Christmas Day	25 th December	Friday	1
24.	Principal's Discretion			5

This is issued in concurrence with the Vice-Chancellor.

Sd/-
Inspector of Colleges

CONTACTS

Help Line Phone No. 03481 – 236327

E. Mail. mam236327gmail.com

WWW.murshidabadadarshamahavidyalaya.com

Form No. 1

Undertaking Form for “Mandatory Class Attendance”

Murshidabad Adarsha Mahavidyalaya (University of Kalyani)
Islampur, Murshidabad, WB

I,.....
son of, and the student of the course of
.....(Hons./Gen.), Roll No..... do hereby declared that I will
sincerely to be a regular student of the college so that I could full fill at least the obligatory fifty
percent (50 %) attendance at the class throughout the academic session of If
I won't able to keep up my promise, and my class attendance remain below fifty percent then I will
be liable to accept the pre-declared punishment (dis -collegiate/ non-collegiate/ capital
punishment) accordingly by the college authority. I also do hereby avowed that for the case of my
falls nobody will irritate the college authority for any up gradation or conciliation.

Date:

Signature of the Student

Signature of the Parents of the student

Note: The fill up of the form is mandatory for each newly admitted benefited student of the college.

Form No. 2

Performa for the student's Interest on additional curriculum activities*

Murshidabad Adarsha Mahavidyalaya (University of Kalyani)
Islampur, Murshidabad, WB

1. Name of the Student:
2. Class of the Student:
3. Subject of the Student (mention Pass/Hons.):
4. Roll Number:
5. Registration Number:
6. Interest on additional curriculum activities (tick [V] on the right point):

Sports

Singing Songs

Games

Poem Recitation

Drama

Easy Writings

Paintings

Intellectual Debate

Dance

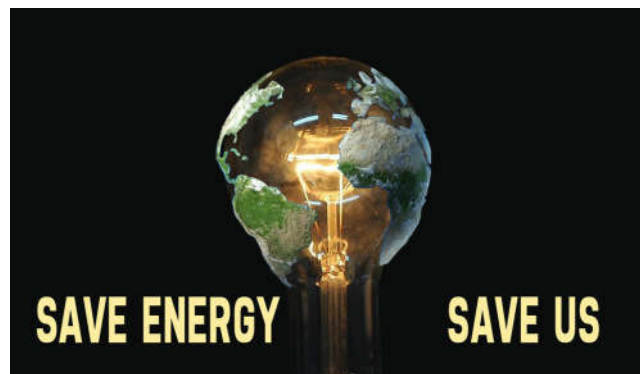
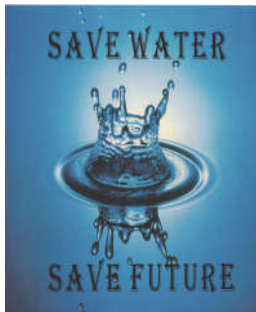
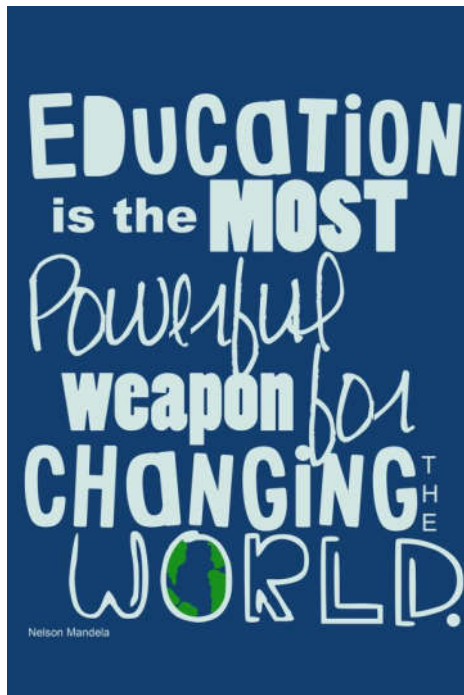
7. If nay others, then mention below:

.....

Mobile No.

Signature of the student

* Each student should fill-up this form with earnest attention because it would definitely lead them to do some constructive work in their life.



Save Environment

